

## ***NEW WRRC POSITIONS***

**MEETING AUGUST 15,2012**

Vice President

OPEN

1 position

In the absence or disability of the board president, the ranking vice -president or vice-president designated by the board of directors shall perform the duties of the board president. When so acting, the vice -president shall have all the powers of and be subject to all the restrictions upon the board president. The vice-president shall have such other powers and perform such other duties prescribed for them by the board of directors or the board president. The vice -president shall normally accede to the office of board president upon the completion of the board president's final term of office . The vice -president will also take on special assignments as requested by the president, organize and oversee the election process, as approved by the board, assist committees as needed and assume other responsibilities as deemed appropriated to the office.

Secretary

OPEN

1 position

The secretary shall keep or cause to be kept a book of minutes of all meetings and actions of directors and committees of directors. The minutes of each meeting shall state the time and place that it was held and such other information as shall be necessary to determine the actions taken and whether the meeting was held in accordance with the law and these Bylaws. The secretary shall cause notice to be given of all meetings of directors and committees as required by the Bylaws. The secretary shall have such other powers and perform such other duties as may be prescribed by the board of directors or the board president . The secretary may appoint, with approval of the board, a director to assist in performance of all or part of the duties of the secretary. The secretary shall make available the meeting minutes to the membership and assume other responsibilities as deemed appropriated to the office.

Run Coordinator	OPEN	1 position
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This position will: coordinate and advertise dates, times and locations of all non-competitive group runs and will maintain a minimum of one (1) run leader(s) at each group run. This position will develop guidelines for the run leaders that will target both the run enjoyment of current members as well as creating a nurturing and accepting environment for guests and possible new members. Further, this position will, as necessary, manage a program for connecting members with individuals from the community at-large interested in one-on-one runs or group runs but are unable to meet at the set times.

Support for Run Coordinator	OPEN	5 positions
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This position will support the Run Coordinator, possibly being assigned a specific run each week or any other responsibilities assigned by the Run Coordinator

Support for Webmaster	OPEN	1 position
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This position will support the Web Master and commit to keeping the Website functioning and updated.

Cothing Director	OPEN	1 position
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This position will: maintain & manage clothing inventory and distribution, forward clothing payments to the treasure, develop relationships with clothing vendors to maximize clothing quality while minimizing costs and assume other responsibilities as deemed appropriated to the office.